

**SC Conference of the International Pentecostal Holiness Church**  
**Mark Potter, Jr. Memorial Scholarship**  
**Guidelines**  
Revised 8-13-09

**STATEMENT OF PURPOSE**

To give financial assistance to motivate men and women of the South Carolina Conference to enhance their ministry potential by participating in continuing their education through the educational tracks of the International Pentecostal Holiness Church.

**I. GENERAL GUIDELINES**

1. The scholarship is awarded only to those attending a Pentecostal Holiness school.
2. No application will be considered until all required materials accompany the application. (refer to appropriate section)
3. The Conference Discipleship Ministries Board and Conference Superintendent shall serve as trustees of the Scholarship.
4. The Trustees shall annually review the scholarship awards and adjust amounts given as feasible.
5. The SC Conference Board shall give final approval to all revisions presented by the Trustees of the Scholarship.
6. Each Scholarship is awarded as long as funds are available.
7. The Scholarship, as presented, is contingent upon continued financial support as mandated by the South Carolina Quadrennial Conference.
8. That the trustees of the Scholarship reserve the right to accept or reject any application without comment.
9. The trustees shall have the authority to rule on matters not covered by these guidelines.

## **II. GUIDELINES FOR FRESHMEN AND SOPHOMORES**

- 1. The scholarship is available to any student who regularly attends a Pentecostal Holiness Church in the South Carolina Conference and chooses to attend a Pentecostal Church School.**
- 2. Students whose parent(s) is/are a licensed or ordained minister in good standing with the South Carolina Conference and actively serving in the Pentecostal Holiness Church as an official or missionary is also eligible.**
- 3. The scholarship is available only to students who apply their freshman year.**
- 4. Application for a scholarship must be received by June 15<sup>th</sup> for the Fall Semester and by December 1<sup>st</sup> for the Second Semester. Applications received after those dates will forfeit 25% of the total scholarship. (Monies may not be used for summer sessions)**
- 5. To apply for this scholarship each applicant must submit the following:  
a). application form; b). a letter stating his/her purposes and goals; c). letters of recommendation from the Senior Pastor, a school official and one non-related person.**
- 6. All applicants who receive a scholarship must be present at the next annual Scholarship Rally scheduled. Failure to comply forfeits the next semester's portion of the scholarship.**
- 7. Monies will be disbursed directly to the school at the rate of 25% per semester for the freshman and sophomore years only.**
- 8. In the event a student withdraws or transfers to a non-Pentecostal Holiness School he/she will forfeit the balance of the scholarship. Should the student return to a Pentecostal Holiness school they may re-apply for a portion of the unused scholarship as determined by the Discipleship Ministries Director based on the status of the student in accordance with the appropriate guidelines.**
- 9. The total scholarship shall be \$1,200.00.**

**III. GUIDELINES FOR THE SCHOOL OF CHRISTIAN MINISTRIES**

- 1. The scholarship is available to any student who regularly attends a Pentecostal Holiness Church in the South Carolina Conference.**
- 2. Students whose parent(s) is/are a licensed or ordained minister in good standing with the South Carolina Conference and actively serving in the Pentecostal Holiness Church as an official or missionary is also eligible.**
- 3. The scholarship is available only to students who apply their junior year.**
- 4. Application for a scholarship must be received by June 15<sup>th</sup> for the Fall Semester and by December 1<sup>st</sup> for the second semester. Applications received after those dates will forfeit 25% of the total scholarship.**
- 5. To apply for this scholarship each applicant must submit the following: a). application form; b). letter stating his/her purposes and goals; c). letters of recommendation from the Academic Dean and one other non-related person.**
- 6. All applicants who receive a scholarship must be present at the next annual Scholarship Rally scheduled. Failure to comply forfeits the next semester's portion of the scholarship.**
- 7. Monies will be disbursed directly to the school at the rate of 25% per semester for the Junior and Senior years only.**
- 8. In the event a student withdraws or transfers to a non-Pentecostal Holiness School he/she will forfeit the balance of the scholarship. Should the student return to a Pentecostal Holiness school they may re-apply for a portion of the unused scholarship as determined by the Discipleship Ministries Director based on the status of the student in accordance with the appropriate guidelines.**
- 9. The total scholarship shall be \$1,200.00.**

**IV. GUIDELINES FOR SOUTHWESTERN UNIVERSITY GRADUATE SCHOOL**

- 1. The scholarship is available to any licensed or ordained minister in good standing as a member of the SC Conference IPHC.**
- 2. Application for scholarship must be received at least 45 days prior to the completion of each semester. Scholarship funds will be disbursed directly to the school upon completion of each semester's courses of study.**
- 3. For each course of study successfully completed a scholarship in the amount of \$125.00 will accumulate not to exceed \$375.00 each semester and be payable at the end of each semester. The total amount of this scholarship shall not exceed \$1,500.00.**
- 4. To apply for this scholarship each applicant must submit the following: a). application form; b). a letter stating his/her purposes and goals; c). letters of recommendation from applicant's spouse and a colleague in ministry.**
- 5. All applicants who receive a scholarship must be present at the next annual Scholarship Rally scheduled. Failure to comply forfeits the next semester's portion of the scholarship.**
- 6. In the event a student withdraws or transfers to a non-Pentecostal Holiness School he/she will forfeit the balance of the scholarship. Should the student return to a P.H. school they may re-apply for a portion of the unused scholarship as determined by the Discipleship Ministries Director based on the status of the student in accordance with the appropriate guidelines.**

**V. GUIDELINES FOR THE S.C. CONFERENCE SCHOOL OF MINISTRY**

- 1. The scholarship is available to any ministerial candidate, locally licensed minister currently pastoring, licensed or ordained ministers in good standing as a member of the SC Conference International Pentecostal Holiness Church.**
- 2. The scholarship will be awarded upon successful completion per course/semester as determined by the school's structure.**
- 3. The student will be reimbursed at a rate of 50% per course/semester not to exceed \$200.00 annually.**
- 4. Documentation from the instructor acknowledging successful completion must be received before monies will be disbursed.**
- 5. Scholarship application and documentation must be received no later than 30 days following completion of course/semester to be considered valid.**
- 6. Scholarship monies will only be disbursed bi-annually on July 1<sup>st</sup> and December 31<sup>st</sup>.**
- 7. All applicants who receive a scholarship must be present at the next Annual Scholarship Rally scheduled. Failure to comply forfeits the next semester's portion of the scholarship.**

**MARK POTTER, JR. MEMORIAL SCHOLARSHIP  
DISCIPLESHIP MINISTRIES  
APPLICATION FOR SCHOLARSHIP**

NAME \_\_\_\_\_ AGE \_\_\_\_\_ SEX \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PARENTS/GUARDIAN (IF APPLICABLE) \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

SCHOOLS ATTENDED \_\_\_\_\_  
PREVIOUSLY \_\_\_\_\_ LEVEL OF COMPLETION \_\_\_\_\_

EXTRA CURRICULAR SCHOOL ACTIVITIES \_\_\_\_\_

I AM A MEMBER OF \_\_\_\_\_ CHURCH

I AM NOT A MEMBER, BUT I ATTEND/PASTOR \_\_\_\_\_ CHURCH

MY PASTOR IS (IF APPLICABLE) \_\_\_\_\_

PASTOR'S ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

IN MY CHURCH I HAVE SERVED \_\_\_\_\_

MY APPLICATION WAS SENT  
TO \_\_\_\_\_ COLLEGE/SCHOOL

DATE APPLICATION WAS SENT \_\_\_\_\_

I EXPECT TO ENTER \_\_\_\_\_ COLLEGE/SCHOOL DATE \_\_\_\_\_

APPLICATION FOR SCHOLARSHIP  
\_\_\_\_\_ FRESHMAN/SOPHOMORE \_\_\_\_\_ JUNIOR/SENIOR SCM  
\_\_\_\_\_ GRADUATE SCHOOL \_\_\_\_\_ SCHOOL OF MINISTRY

I AM A \_\_\_\_\_ MINISTERIAL CANDIDATE \_\_\_\_\_ LOCALLY LICENSED PASTOR  
\_\_\_\_\_ LICENSED MINISTER \_\_\_\_\_ ORDAINED MINISTER

**MAIL TO:**  
**DISCIPLESHIP MINISTRIES**  
**SOUTH CAROLINA RESOURCE DEVELOPMENT CENTER**  
**P. O. BOX 1689**  
**LAKE CITY, SC 29560**

\*REFER TO SPECIFIC GUIDELINES FOR ADDITIONAL INFORMATION REQUIRED TO PROCESS THIS APPLICATION.  
APPLICATION AND ALL REQUIRED MATERIAL MUST BE MAILED TOGETHER.